

Application for Masters Students to Take Courses in Other Institutes

(碩士生修習外所課程申請書)

Applicant's Student ID: _____ Name: _____ Date: _____

Subject: Application to take courses offered by other institutes (external courses) for credit towards a Masters degree (Courses must have the prior approval of the Director).

Note:

1. As stated in the Masters Degree Regulations:

"In addition to Individual Research and Research Writing Seminars, students must complete a minimum of 24 credits, of which 18 credits must be for courses offered within the College. For the remaining 6 credits, students may take courses offered by the other colleges at NCTU or at other institutions. (limited to courses with prior approval from the Director of the Institute). The student must complete the Application for Masters Students to Take Courses in Other Institutes. Following the approval of the thesis advisor, the course must be approved by the Director for inclusion in the graduation credits **prior to the online course registration deadline** of the semester in which the course is taken. **Approvals after the course registration deadline will not be considered.**" (limited to two courses)

2. Due to _____

: _____ (detailed explanation), the applicant intends to take the

following course in AY ____ Semester __, offered by the Dept. of _____ and taught

by Professor _____: Permanent Course Code: _____ Semester Course Code: _____

Course Title: _____.

The applicant requests that the course credit(s) be counted toward the graduation credits of the Department. Please review and comment.

3. None Course(s) from other institutes (institutions) used for exemption when enrolling at this Institute: _____, for _____ credits.

(Please provide the department which offered the course and course title)

4. None. Course(s) from other institutes (institutions) approved after enrolling at this Institute: _____, for _____ credits.

(Please provide the department which offered the course and course title)

5. **If the information provided above is found to be false, the credits will not count toward graduation credits and the applicant must accept the consequences.**

© Comments by the advisor: _____

Signature of Advisor: _____

© Comments by the Director:

 Approve Decline

Signature of Director: _____